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Mr Michael Grogan
Director
FGM Consultants Pty Ltd
Baw Baw Skills Centre
69-71 Wills Street
WARRAGUL VIC 3820

Email: michaelgrogan@fgmconsultants.com.au

Dear Mr Grogan

Re: Rectification Matters and Renewal of Registration: Granted

Thank you for your response regarding the rectification of non-compliance matters identified at the audit held in November 2021.

While the Victorian Registration and Qualifications Authority (VRQA) is satisfied that your organisation, FGM Consultants Pty Ltd (FGM), is appropriately training and assessing workers in the meat industry, I draw your attention to the need to better reflect your work practices in the assessment tools such that:

- a formal assessor guide brings together various sources of information as well as outlining other means that FGM provides consistency of judgement about assessment
- for all units, clearly defined and observable tasks for observation, referring to existing work task sheets or task descriptions
- continue to expand on work practices for training and assessment in the TAS so that the strategy reflects practice.

Noting the advice above and given FGMs response to the audit findings and current work practices, I have renewed the VET registration for FGM for a period of five years to **30 April 2027**.

Please note that the VRQA will seek further information on improvements to the above dot points with FGM in the week of **31 May 2022**.

If you have any further questions in relation to this application, please email vrqa.vet@edumail.vic.gov.au.

Yours sincerely



Jacob Micallef
Deputy CEO, Training and Skills

29/03/2022